

December 2, 2002

TO: Members of the MAG Regional Council Executive Committee

FROM: Mayor Wendy Feldman-Kerr, Queen Creek, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA FOR THE MAG REGIONAL COUNCIL EXECUTIVE COMMITTEE

Monday, December 9, 2002 - 12:00 noon
MAG Office, Suite 200 - Cholla Room
302 North 1st Avenue, Phoenix

Please park in the garage under the Compass Bank Building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

A meeting of the MAG Regional Council Executive Committee has been scheduled for the time and place noted above. Members of the Committee may attend either in person, by telephone conference, or by video conference. If you have any questions, please contact me at (480) 968-4474 or Dennis Smith, MAG Interim Executive Director, at (602) 254-6300.

TENTATIVE AGENDA

COMMITTEE ACTION REQUESTED

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| <p>1. <u>Call to Order</u></p> <p>2. <u>Approval of the November 21, 2002 Executive Committee Meeting Minutes</u></p> <p>3. <u>Town Hall Update</u></p> <p>On May 22, 2002, the Regional Council approved implementing an annual regional town hall to advise the Regional Council on goals and policies. Preliminary meetings have been held with organizations familiar with the town hall concept, to better understand how to implement a successful town hall. With the</p> | <p>2. Review and approve the November 21, 2002 Executive Committee meeting minutes.</p> <p>3. Information, discussion and potential announcement of appointments to serve on the town hall steering committee.</p> |
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upcoming development of the Regional Transportation Plan, it has been suggested that for the first town hall, that transportation issues be discussed by the broader community. Staff will provide a report on the development of the town hall. The next step is to appoint the committee to guide the effort. Members of the Regional Council interested in serving on the steering committee are requested to contact the Chair of the Regional Council. Others familiar with implementing town halls may also be requested to serve on the committee. Please refer to the enclosed material.

4. Outreach to MAG Member Agencies

As the Chair of the Regional Council, it has been my desire to institute an ongoing program at MAG that reaches out to the member agencies and provides information on the mission and programs of MAG and how MAG can be helpful to the member agencies. In addition, I believe that through the sharing of information we can better achieve our local and regional goals. Also, by becoming better acquainted with the MAG programs, our local officials will be better equipped to serve on the various MAG committees. Working with all of our elected officials is important, due to term limits and the need to prepare our future regional leaders. To accomplish these goals, a resource manual on how MAG can be helpful to the member agencies and sub-regional workshops for local elected officials are being considered. Comments and ideas from the Executive Committee on this proposed outreach to the member agencies is requested. Please refer to the enclosed material.

4. For information and discussion.

5. Preliminary Discussion of the Development of the FY 2004 MAG Unified Planning Work Program and Annual Budget

Each year, staff develops the Unified Planning Work Program and Annual Budget. The Work Program is reviewed each year by the federal agencies in April and approved by the Regional Council in May. To provide an earlier start in developing the Work Program and Budget, a draft time line has been developed that recommends providing information earlier, review of the Work Program and Budget in April and final review in May. In addition, an Executive Summary of the Work Program and Budget is being proposed, and the development of a Regional Council accomplishments report.

6. Executive Director's Recruitment Update

An update will be provided on the recruitment of the MAG Executive Director.

7. Adjournment

5. For information, discussion and input on the development of the Work Program and Annual Budget.

6. For information.

7. Adjourn the Executive Committee.